## Family Child Care Start-Up Grant Budget Planning

This worksheet is designed to guide a newly licensed Family Child Care (FCC) provider in planning for the use of their Family Child Care Start-Up Grant funds. As a grant recipient, it is your responsibility to make sure grant funds are spent within the following allowable spending categories below. The average costs allocated for each item are as follows:

Budget Item	Cost
<ul> <li>Quality Improvement Items</li> <li>Example: These are items that will increase scores on an FCC Environment Rating Scale program review. They are "nice to have" expenses that are not required to keep your business open and operating. Instead, they enhance your program's offerings. They may include: <ul> <li>Soft furnishings</li> <li>Easy to use door handles</li> <li>Wide selection of age-appropriate books featuring characters of varying races, ages, and abilities, as well as fiction and factual books</li> <li>Age-appropriate soft toys</li> <li>Toys and materials that reflect the cultural backgrounds of the children in your care</li> <li>A variety of shape and number materials for all age groups</li> </ul> </li></ul>	\$1,150
Fire related repairs and/or health and safety items  Example: This may include fire extinguishers, outlet plug covers, or other items required in licensing regulations to maintain a safe and healthy environment.	\$350
Lead and radon inspections Please reach out to <a href="mailto:dhs.childcarelicensing@dhs.ri.gov">dhs.ri.gov</a> if you need assistance in finding an inspection.	\$250
Average cost for liability insurance Please reach out to <a href="mailto:dhs.childcarelicensing@dhs.ri.gov">dhs.childcarelicensing@dhs.ri.gov</a> if you need assistance in obtaining this insurance.	\$250
Total	\$2,000

## Plan your grant spending

The fillable worksheet below can be used to plan out use of your grant funds. Depending on when your business opened, you may choose to spend funds:

- "Now"- meaning, in the next month to open or keep your business running.
- "Later"- meaning, you may have already paid for some of the costs below and may
  choose to save the funds to be spent in the future. For example, if you've already paid
  for liability insurance for 2022, you may consider saving a portion of your grant funds to
  pay for your 2023 liability insurance.

For each of the allowable grant spending categories, ask yourself the following questions to determine if you need to allocate grant funds to the allowable spending category "Now" or "Later". If you check the item, add the cost in the gray cost column.



## Rhode Island Department of Human Services Family Child Care Start-Up Grant

	Check the item below if "Yes"	Cost	
	Now		
<i>"IS</i>	this something I need to pay for in the next month to open or keep my busin □ Liability Insurance		
ľ	Liability insurance	\$	
	These are "need to have" expenses, as health and safety are essential to		
0	keeping your business open and operating.	Φ.	
2	☐ Lead and Radon Inspections	\$	
	These are "need to have" expenses, as health and safety are essential to		
	keeping your business open and operating.		
3	☐ Fire related repairs and/or health and safety items	\$	
	These are "need to have" expenses, as health and safety are essential to		
	keeping your business open and operating.		
4	□ Quality Improvement Items	\$	
	These are "nice to have" expenses, and are not required to keep your business		
	open and operating. These expenses enhance your program's offerings.		
Lat			
"I've already paid for this expense. Do I need to save funds to pay for this item in the future?"			
5	□ Liability Insurance	\$	
	These are "need to have" expenses, as health and safety are essential to		
	keeping your business open and operating.		
6	☐ Lead and Radon Inspections	\$	
	These are "need to have" expenses, as health and safety are essential to		
	keeping your business open and operating.		
7	☐ Fire related repairs and/or health and safety items	\$	
	These are "need to have" expenses, as health and safety are essential to		
	keeping your business open and operating.		
8	□ Quality Improvement Items	\$	
	These are "nice to have" expenses and are not required to keep your hyginess		
	These are "nice to have" expenses, and are not required to keep your business open and operating. These expenses enhance your program's offerings.		
9	Grant Total Received	\$2,000	
10	Add totals in rows 1-8. Enter the amount here:		
11	Subtract total in row 9 from total grant amount in row 10. Enter that amount		
_	here:	16 "1 1 "1	
	Remaining funds may be spent "Now" for items related to "Quality Improvement Items" or saved for "Later" in any category.		